

BUDGET ADVISORY COMMITTEE

June 16, 2003

1. Roll Call

The meeting was called to order by Chair Dr. Kerry Waldee, at 5:45pm. Committee members present were Scott Spages, Bob Preziosi and Robert Kellner. Also present was Budget & Finance Director, Bill Underwood.

2. Approval of Minutes

Kerry Waldee moved to amend the minutes of May 19, 2003, by adding the following to Section 4.2: We would like to acknowledge and thank, Bill Underwood and the entire Budget & Finance Department, for their outstanding effort, in providing us with the 6 month review, in a timely and comprehensive manner. Scott Spages seconded the motion. **(Motion passed 4-0).**

A motion was made by Scott Spages and seconded by Bob Preziosi, to approve the minutes, as amended, of the May 19, 2003 meeting. **(Motion passed 4-0).**

3. Old Business

3.1 FY 2004. A timeline was discussed for the review of this budget. Greater interaction by department heads, with the appropriate BAC members was requested.

3.2 6 Month review of expenditures. Bob Kellner was assigned to be the BAC liaison to Parks & Recreation, given that Kerry Waldee was now handling Developmental Services. It was requested that we receive the updated operating budget by July 14th. A discussion of how gas taxes are allotted was held.

4. New Business

4.1 Election of Vice Chairperson & Secretary. Scott Spages moved to elect Bob Preziosi, Vice Chair. It was seconded by Bob Kellner. Bob was unanimously elected. Bob Preziosi moved to elect Scott Spages, Secretary and Bob Kellner seconded. Scott was unanimously elected.

4.2 Date of the July Meeting. It will remain the same- July 14th.

4.3 Capital Budget. A discussion was held about funding sources, especially regarding bonds. It was determined that each BAC member, should review the Capital Budget requests, as outlined in the report, that pertain to the department to which he is a liaison. For example, Scott Spages will review all Fire Rescue proposals.

4.4 Transcriber. Scott Spages moved and Bob Preziosi seconded a motion to have a transcriber at all future BAC meeting, as provided by the Department of Budget & Finance. **(Motion passed 4-0).**

5. **Comments and/or Suggestions**

6. **Adjournment**

There being no further business, a motion was made by Scott Spages and seconded by Bob Kellner, to adjourn the meeting. **(Motion passed 4-0)**. The meeting was adjourned at 7:15 p.m.

Approved

Chair/Committee Member